**SATEFL AGM**

**5th December 2015**

**At Edinburgh School of English**

**271 Canongate, The Royal Mile, Edinburgh**

**The meeting started at 10.30**

**PRESENT :** Eloise Bicket, Carol Goodey , Carol Irvine, Mate Varadi **,** Claudia Weber, Jean McCutcheon, Judy Marshall, Jane McKinlay, John Small, Gill Frood

**APOLOGIES :** Clare Hayward, Kathleen Henderson, (plus Alison Gurini and Kirsty D’Ambrosio, see under New committee members)

**Minutes of previous AGM were proposed by C. Irvine and seconded by J. McKinlay**

**Chairperson’s Report.** Carol Goodey submitted her report and gave a verbal summary of the previous year’s events. She also announced the awarding of two SATEFL grants to the IATEFL conference in April 2015 in Birmingham. The committee today will discuss whom to nominate as the SATEFL Associate representative to attend the conference.

**Treasurer’s Report** The Treasurer, Clare Hayward, was unable to attend the AGM so she submitted the Report via the Chair , Carol Goodey. We currently have a surplus of £1649 .

**Elections 1. Office bearers** Carol Irvine to continue as Secretary; Carol Goodey continues as Chair, Year 2 ;

**2. New Office Bearers** Mate Varadi , Vice Chair; Proposed Carol Goodey, Seconded John Small. Claudia Weber , Membership Secretary ; Proposed Carol Irvine, Seconded Carol Goodey .

**3. New committee members.** A) Katie McClements: proposed John Small, seconded Jane McKinlay. Perth College UHI has been a regular venue for SATEFL meetings and they have been long-standing members of SATEFL, therefore it is beneficial for a member of staff to be on the committee. Katie has taught in different areas of ESOL; EAP, English in the community, exam English and general English.  B ) Alison Gurini : proposed Eloise Bicket, seconded Mate Varadi . C) Kirsty D’Ambrosio , proposed Carol Goodey, seconded Eliose Bicket. Both have agreed to serve on the committee, but both had to send their apologies for today’s event. Alison has a language school in Scotland while also working in Spain; she is keen to work on the committee, especially in expanding membership. Kirsty works with Fife Council.

All the above were duly elected. In addition it was agreed that Judy Marshall would serve as an ex-officio member, as Jean was before her.

**2016 EVENTS**

**5th March** *:*At Glasgow University. Eloise will ask her boss Clare Hunter, as she is very innovative with TEDtalk

**14th** **May :** At Perth College. . Possibly Steve Brown, ESOL/FE related

**1st October , Stirling Conference;** Guest Speaker **:** Eddie Moran to invite Peter Medgyes,[the ‘nest/nnest’ debate (native-English speaking teacher/non-native-English speaking teacher)].

**AGM 3rd December** Venue and theme tbc

The Meeting closed at 11.00

Minutes taken by Carol Irvine