



## **SATEFL AGM 6 DECEMBER 2014**

### **David Hume Tower Edinburgh University**

#### **The meeting started at 1045.**

- 1. Present:** Clare Hayward, Kathleen Henderson, Sybille Brinz, Carol Irvine, Jean McCutcheon, Sylvia Gray, Nina Vivanco, Mark Hamilton, Eliza Marcinowicz, Claudia Weber, Rosa Dunton, Jane McKinley, L Goldsworthy, Mark Fraser, Ken Shirley, Stephen Bruce, Hayley Ni Bhriain. , Sandra McCumisky, Lynne Pollard, Carol Goodey, Mate Varvadi, Iain Walker, Ales Houra, Berenice Hunter  
**Apologies:** Anne Carmichael, Christine Blair-Murray

- 2. Previous Year's Minutes**

The minutes were proposed by K Henderson and seconded by C Irvine.

- 3. Chairperson's Report**

A report of the year's events was given and thanks were expressed to members of the committee and to Jean McCutcheon for their help and input throughout the year. Members are reminded to send their book reviews to Jean if they took books on the basis that they would supply reviews.

- 4. Treasurer's Report**

The treasurer reported that we had had a healthy year. A question re stationery expenses was asked and responded to viz. that office bearers often need paper and files etc to store and access paperwork for SATEFL, these are bought on an ad hoc basis so there will not be stationery expenses every year. A question about the lack of grant awards was asked; this year no one had requested a grant.

## 5. Website

The website is [www.satefl.co.uk](http://www.satefl.co.uk) and has information re forthcoming and previous events. It is hoped to add to this information in future.

## 6. Elections

Chairperson: Carol Goodey for year 1.

Vice Chair - Clare Hayward

Treasurer - Clare Hayward proposed by K Henderson, seconded by Jane McKinley

Membership Secretary - Kathleen Henderson continues for year 3

Secretary - Carol Irvine proposed by Kathleen Henderson, seconded by Carol Goodey

Committee - Mate Varadi proposed by Clare Hayward, seconded by Carol Irvine

- Natalia Novikava proposed by Clare Hayward, seconded by Carol Goodey
- Hayley Ni Bhkiain proposed by Clare Hayward, seconded by Kathleen Henderson

The above people were duly elected.

## 7. 2015 Events

7 March 2014 - Glasgow - ESOL related.

May - Perth -IT related

October - Stirling - TBC - materials development

The meeting closed at 1100.

*Minutes taken by Kathleen Henderson 08/12/14*