



SATEFL AGM 7 DECEMBER 2013

David Hume Tower Edinburgh University

The meeting started at 1045.

- 1. Present:** Clare Hayward, Kathleen Henderson, Barbara Bianchi, Christine Blair-Murray, Carol Irvine, Jean McCutcheon, Agnes Stark, Emilia Krajewska, Gill Froud Sandra Dunnett, Gordon Dair, S Gray, J Marshall, A Hiley, N Vivanco, John Small
Apologies: Sybille Brinz, Anne Carmichael, Sam Weekes, Sevim Inal

- 2. Previous Year's Minutes**

The addition of EFL Unit to the minutes was requested and accepted. The minutes were proposed by K Henderson and seconded by B Bianchi.

- 3. Chairperson's Report**

A report of the year's events was given and thanks were expressed to members of the committee and to Jean McCutcheon for their help and input throughout the year.

- 4. Treasurer's Report**

The treasurer reported that we had had a healthy year but advised that we must continue to keep spending in check as our 'healthy buffer' is disappearing. The promotion of SATEFL at IATEFL in 2011 had been useful.

- 5. Website**

The chair advised that the association will be moving to a new website in the new year. It is www.satetfl.co.uk and is from a WordPress template, it will go 'live' in January.

6. Chairperson: Clare Hayward continues for year 2.
Vice Chair - no nominations
Treasurer - Christine will continue for six months.
Membership Secretary - Kathleen Henderson continues for year 2.
Secretary - no nominations
Committee - no nominations

7. 2014 Events

March 2014 - Glasgow - ESOL presented by ESOL Scotland team.

May - Dundee - Jane Revell

October - Stirling - Sheila Thorne had been suggested as someone who may be possible. Further suggestions were to be emailed in.

December - Edinburgh - Richard Smith

The meeting closed at 1100.

Minutes taken by Kathleen Henderson 11/12/13